

**Contra Costa College
Research & Planning Committee**

November 27, 2007

1:30 p.m., Buildings and Grounds Conference Room

Present: Tim Clow (Chair), Chad Cowings, Terence Elliott, Donna Floyd, Melody Hanson, Jennifer Ounjian, Kenyetta Tribble

Absent: Shannon Beckham, Marqus Holland

The meeting was dedicated to discussing the objectives under Strategic Initiative #3 - Utilize research and data to improve college effectiveness.

It was decided that we should wait to confirm our objectives until we know what the objectives are for Strategic Initiatives #1 and #2. It was agreed that the objectives for Strategic Initiative #3 should support the objectives for the first two strategic initiatives.

After some discussion, the committee did revise the original objectives consolidating the suggestions by College Council (November 14th meeting).

1. Establish a cohort of basic skills students.
2. Collect data on career technical and transfer alumni students.
3. Track career technical education (CTE) students upon completion of educational goal.
4. Implement a pre & post survey for new students.
5. Increase collaborative efforts between high schools, community colleges and four-year institutions.
6. Support and institutionalize programs of underrepresented students.

There was a lot of discussion about instructors having access to student information and how the faculty would be able to help students more knowing how the student is doing in other classes or knowing other personal information about the student that may affect the student's learning. This discussion led to faculty advising and counseling. Tim gave a brief history of faculty advising at Contra Costa College. Jennifer mentioned the attempt to help students with faculty advising during the first-year experience. It was the committee's consensus that the college needs to improve existing programs rather than develop new programs where we do not have the staff or funds to support more programs. It seems as the college is currently stretched in its resources. There was some discussion about the ACES program.

The next meeting will be Tuesday, January 29, 2008 at 1:30 p.m. in AA-216.

Meeting adjourned at 3:10 p.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President

